

FREE WORKSHOP SCHEDULE

January 2017—June 2017

Resume Writing Workshop

*Emphasis on the importance of a resume.
Writing high quality cover letters.*

*January 9 & 23, February 13 & 27,
March 13 & 27, April 10 & 24, May 8 &
22, & June 5 & 19*

9:00AM to 11:00AM

Interviewing Skills Workshop

*Selling yourself at the interview.
Difficult interview questions.*

*January 11, February 8, March 8, April 12,
May 10, & June 14*

1:00 PM to 3:00 PM

Job Search Skills Workshop

Review methods to find job openings.

*January 4, February 1, March 1,
April 5, May 3, & June 7*

1:00PM to 3:00PM

Good Employee Skills Workshop

Review Employer Expectations.

*January 18, February 15, March 15,
April 19, May 17, & June 21*

1:00PM to 3:00PM

Classes and Registration at:
Ohio Means Jobs Shelby County
227 South Ohio Avenue, Sidney
(937) 498-4981 ext. 2816



Shelby County

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