

# FREE WORKSHOP SCHEDULE

September 2018—December 2018

## Resume Writing Workshop

*Emphasis on the importance  
of a resume.  
Writing high quality cover letters.*

*October 3, November 7 &  
December 5*

*1:00PM to 3:00PM*

## Interviewing Skills Workshop

*Selling yourself at the interview.  
Difficult interview questions.*

*October 10, November 14 &  
December 12*

*1:00 PM to 3:00 PM*

## Job Search Skills Workshop

*Review methods to find job open-  
ings.*

*September 19, October 17,  
November 21 & December 19*

*1:00PM to 3:00PM*

## Employer Expectations Workshop

*Review Employer Expectations.*

*September 26, October 24, November  
28 & December 26*

*1:00PM to 3:00PM*

**Classes and Registration at:**

**OhioMeansJobs Shelby County**  
227 South Ohio Avenue,  
Sidney  
(937) 498-4981, ext. 2816



**Shelby County**

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